

Performance Appraisals that Drive Accountability and Results



9 January 2027 (Saturday)
9:30am - 5:30pm
CPD Hour: 7



Cantonese



HKIHRM

This one-day workshop equips leaders to redesign performance appraisal systems, shifting the focus from routine compliance exercises toward individual accountability, measurable outcomes, and continuous improvement.

Course Objectives

- Link performance metrics to business outcomes and team success signals
- Conduct appraisal conversations that motivate and clarify expectations
- Build accountability structures with clear ownership and follow-through

Course Outline

- From compliance to impact: reframing performance management
- Setting SMART goals and metrics trees aligned to outcomes
- Assigning ownership and tracking what matters
- Conducting effective appraisal conversations
- Documentation for accountability and legal protection
- Follow-up systems for continuous improvement

Trainer



Dr Edward Lo, FCIPD FCMi

- Global HR Executive
- Board Advisor
- Chartered Management Consultant
- Executive Coach



Price

Early Bird Offer
[Only if enrolment & payment are received by **13 November 2026**]

Member

HK\$2,600

HK\$2,000

New Member

(Inclusive of new membership joining fee)

HK\$3,845

HK\$3,245

Enrol NOW

