

Run Your AI Agent Team: A Hands-On Introduction for HR

A beginner-friendly workshop to try giving AI agents a job, using a multi-agent AI tool as a live example.



12 January 2027 (Tuesday)
9:30am - 1:00pm
CPD Hour: 3.5



Cantonese (with
English materials)



HKIHRM

Why This Course

- AI agents are AI tools that can carry out a series of steps for you, such as **collecting information, drafting a document and preparing a reply**, instead of only answering one question.
- Agent tools are becoming easier to use. Some recent multi-agent AI tools let users create named agents, **give each one a job and working rules**, let several agents work together in one chat, **save repeated tasks** as routines, and ask for approval before important actions.
- Learning how to give an AI agent a clear job is a general skill. The approach works in other tools such as **Microsoft Copilot, ChatGPT and Gemini**, and will remain useful as tools change.
- This workshop lets HR beginners see agents at work and practise using them step by step in a **relaxed, supported setting**.

Learning Outcomes

- **Explain in simple terms** what an AI agent is and how it differs from a normal AI chat.
- **Give an AI agent a clear job**: its name, task, working rules and when to check with a person.
- **Set up a small team of two or three agents** for one simple HR task and describe how work passes between them.
- **Add simple “ask me first” rules** for actions such as sending or deleting.
- Turn a repeated task into a **simple routine**.
- Apply the same way of **working in other AI tools** used at work.

Trainer

Mr Anson Wong

Founder, GoProjects HK Limited.

- 11 years in business development and sales
- Specialises in corporate AI training and AI × HR programme design, including Microsoft Copilot-based HR training and pre-training workflow diagnostics for HR teams.



Price

Early Bird Offer
[Only if enrolment &
payment are received
by **20 November 2026**]

Member

HK\$1,200

HK\$800

New Member

(Inclusive of new
membership joining fee)

HK\$2,445

HK\$2,045

**Enrol
NOW**

