

Workforce Planning & Budget Planning



13 October 2026 (Tuesday)
9:30am – 5:30pm
CPD Hours: 7



Cantonese
(with English materials)

Register NOW



In Hong Kong's competitive market, optimizing workforce allocation and budget management has become a core strategic competency for HR. This workshop is designed to equip HR professionals with the tools to align workforce planning with business strategy, build accurate and flexible budgets, and enhance organizational agility and competitiveness.

Course Outline



Strategic Workforce Planning

- Link business strategy to talent needs, forecast demand and supply, and identify critical roles and skill gaps



Practical Manpower Budgeting

- Build a comprehensive budget from scratch covering headcount, compensation, benefits, and contingencies



Budget Management & Communication

- Handle variances, mid-year adjustments, and collaborate effectively with Finance and leadership



Risk Mitigation & Compliance

- Stay aligned with Hong Kong labor laws, MPF obligations, and manage contractual workforce risks



Mr Ross Hui

- Head of Remuneration and Planning for the West Kowloon Cultural District Authority
- Former VP, Head of Compensation and Benefits of Moody's
- Chartered ACCA Member
- MSc Data Science and Business Statistics, BBA HRM



Price

Early Bird offer

[Only if enrolment & payment are received by 4 September 2026]*

Member

HK\$3,000

HK\$2,500

New Member

HK\$4,245

HK\$3,745



HKIHRM

Units 1810-15, 18/F, Millennium City 2,
378 Kwun Tong Road, Kwun Tong, Kowloon
(3-minute walk from Ngau Tau Kok MTR station exit A)



Ms Carrie Yip (852) 2837 3890 | learning@hkihrm.org