

# Power Automate in a Day – for HR professionals

**Low-code! drag-and-drop tools!**

**Let you automate and quickly tackle tedious tasks. Essential!**

**Power Automate is a tool turning business processes into automated, consistent and visual workflows, between various products in Office 365 as well as connect to other on-premises and web-based solutions.**



**Re-deploy your created workflow to your workplace smoothly & immediately**



**Hand-on practice based learning journey with HR scenarios**



**Certificate of Completion**



**This course is an instructor-led product showcase for Microsoft Power Automate from start to finish in an engaging and practical way. You will be able to bring home with ready-to-use FLOW and gain the confidence to select the right actions and workflow logic for your business workflows.**

**Enrol now to enhance your value in the data-driven world!**



**Designed For**

- HR professional
- Helpdesk support
- Business user



**Apply Here**



**Speaker**

**Mr Paul Wu**

Microsoft Certified Trainer with over 10 years training experience on Power BI and Microsoft Office Applications for all levels of users in various industries.



**12 November 2026 (Thursday)  
9:30am – 5:00pm  
CPD Hours: 6.5**



**Cantonese with English materials**



**Infocan computer training room  
8/F, Yen Sheng Centre,  
64 Hoi Yuen Road, Kwun Tong**



**Enjoy  
Early Bird Offer before  
9 Oct 2026**

**Member HK\$2,400 HK\$2,200**

**New member HK\$3,645 HK\$3,445**