



香港城市大學
City University of Hong Kong

City University of Hong Kong is a dynamic, fast-growing university that is pursuing excellence in research and professional education. As a publicly funded institution, the University is committed to nurturing and developing students' talents and creating applicable knowledge to support social and economic advancement.

Applications are invited for:

Senior Human Resources Manager in the Human Resources Office [Ref. R/028/26]

Duties

As a senior member of the Human Resources Office, the Senior Human Resources Manager will support the Director and Associate Director in driving the University's strategic HR initiatives and ensuring the effective delivery of core HR functions.

The appointee is expected to lead and manage a team to deliver a full spectrum of human resources management services and solutions; and formulate, develop and implement HR policies, strategies and programmes to align with the University's strategic goals. Areas of responsibilities include talent acquisition and retention, compensation and benefits administration, performance management, manpower planning and consulting, staff development, staff welfare, work simplification/improvement, committee servicing, and any other duties as assigned.

Requirements

Applicants should have a Master's/Bachelor's degree, with substantial HR experience, preferably in local tertiary institutions or sizeable organisations. Other essential qualities include:

1. Strong knowledge of regulatory requirements and compliance standards;
2. Excellent command of written and spoken English and Chinese (including Putonghua);
3. Proven leadership abilities with sound judgement and effective supervisory/coaching skills;
4. Strong managerial, communication and interpersonal skills to interface with diverse stakeholders;
5. Exceptional analytical skills and strategic planning capabilities;
6. Integrity, independence, self-motivation, adaptability and a strong sense of ownership; and
7. Ability to work under pressure.

Salary and Conditions of Service

Remuneration package will be highly competitive, commensurate with qualifications and experience. Appointment will be made on a fixed-term contract; fringe benefits include gratuity, leave, medical and dental schemes.

Information and Application

Further information on the post and the University is available at <http://www.cityu.edu.hk>, or from the Human Resources Office, City University of Hong Kong, Tat Chee Avenue, Kowloon Tong, Hong Kong [Email : hrojob@cityu.edu.hk/Fax : 2788 1154 or 3442 0311].

To apply, please submit an online application at <http://jobs.cityu.edu.hk>. The closing date is **8 February 2026**. Applications will receive full consideration and only shortlisted applicants will be contacted. The University's privacy policy is available on the homepage.

City University of Hong Kong is an equal opportunity employer. We are committed to the principle of diversity. Personal data provided by applicants will be used for recruitment and other employment-related purposes.

Best Global Universities Rankings #54 (U.S. News & World Report 2025-2026); World University Rankings #73 (THE 2026); #1 in the World's Most International Universities (THE 2024 & 2025); Young University Rankings #4 (THE 2024); Asia University Rankings #16 (THE 2025) and #7 (QS 2026)